APWU LOCAL 170

7-27-2020

***DELAYED First Class, 2nd Class, Priority, and Express Mail ***LOG-SHEET.

Facility Name: _____

City: _____State: _____ Zip _____

1. **Turn in Weekly (Fridays) to your front-line steward please.**
2. **Each Line Represents a reporting on that day per facility, per class of mail. A facility can have multiple infractions in one day.**
3. **Please fax, scan by email, or hand hard copy to your Front-Line Steward. Please ask front-line steward for their method of choice.**
4. **Report by: Letter Tray, Flat Tub, APC, Gaylord, Pallet, BMC, Gurney, Wire Cage, Hamper or U-cart.**

DATE:	CATEGORY OF MAIL:	CLASS OF MAIL:	VOLUME OF MAIL:	Print Name:	Sign Name:
EX: 7-27-20	EX: Raw-Letters	EX: First Class	EX: (10) full letter trays	Jane Doe	Jane Doe